

Resume of  
**Md Asif Iqbal Saikot**  
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8/9 (5<sup>th</sup> Floor), Sukrabad, Dhaka-1207



### **Career Objective:**

To build a career having a challenging position with a company that is rapidly expanding and offers well advancement potential.

### **Educational Qualification:**

<b>BA (Hon's) in English</b>	Daffodil International University	English	CGPA 3.43	2020
<b>Higher Secondary Certificate</b>	Khoshbash High School & College (Cumilla Board)	Science	GPA 4.25	2016
<b>Secondary School Certificate</b>	Khoshbash High School & College (Cumilla board)	Science	GPA 5.00	2014

### **Academic & Professional Courses:**

Business Communication	Global Access Asia (GAA)	2019
Digital Security Essentials	A2i, Muktopaath	2020
Presentation Skills	A2i, Robi 10 Minute School	2020
COVID-19: Operational Planning Guidelines and COVID-19 Partners Platforms to support country preparedness and response	World Health Organization (WHO)	2020
Digital Marketing	Learning & Earning Development, ICT Division	2020
WordPress Customization	Creative IT Institute	2019

### **Workshop & Conferences:**

- Participated on a Conference on Post-colonial Perspectives. Language, Literature, And Culture, And Global South on February, 2020
- Participated on Dhaka Lit Fest 2019
- Participated on 2<sup>nd</sup> Dhaka Translation Fest 2019
- Participated on a workshop on Youthmappers training at DIU
- Participated on a Seminar organized by CDC "YOU BORN TO SUCCESS" conducted by Mr. Ali Khan, International Trainer and Motivational Speaker and Psychological Trainer

**Special Skills:**

Enthusiastic & Self-motivated	Strong communication skill	Able to work under pressure.
Confident in decision making.	Capable to work in a team as well as individually.	Having a clam mind perform for perfection

**Computer Literacy:**

- Microsoft Office, Internet, Email, Photo & Video Editing, Graphic Design.

**Language Fluency:**

- Fluent in reading, writing and Speaking both in Bengali and English.

**Extra Curriculum Activity:**

- President at Youthmappers at Daffodil International University 2019-2020
- Vice President at English Speaking Platform 2018 - 2019
- Volunteer at TEDxDaffodilU, 18<sup>th</sup> Asian University Presidents Forum (AUPF) 2019 & BELTA National Conference 2017
- Media & Communication Secretary in DIU English Literary Club (DIUELC) 2017-2018
- Conducted the News Paper Reading Session Jointly Organized by English Department of DIU & The Daily Star.
- Contributed at Literary Magazine “Daffodil Review”

**Basic Information**

Father's Name: ABM Abdul Hai  
Mother's Name: Khadiza Begum  
Date of Birth: 01 October, 1998  
Gender: Male  
Marital Status: Single  
Blood Group: O (+ve)

**Permanent Address:**

Village- Arifpur, Post office- Khoshbash, Upazilla- Barura, Zilla- Comilla  
City/District Comilla, State/Division Chittagong, Zip/Post Code 3560, Country: Bangladesh

**References:****Mustafizur Rahman Sameen**


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**Declaration of Authenticity:**

I do hereby declare that all information presented here are true to my knowledge. If required, and where applicable, this document can be supported by appropriate authentic certificates/papers.

Signature 

(Md. Asif Iqbal Saikot)